White Pigeon Library Board Meeting Minutes
March 23, 2026

Call to order:
Board Vice-President Heidi Needham called the meeting to order at 5:34 p.m. Present were board members Heidi Needham, Margaret Raul, Gloria Weinberg, Lynne Kasey and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present. President Pam Shenk was absent.

Approval of Agenda:
Gloria moved to approve the agenda. Margaret seconded the motion. The motion carried.

Approval of last meeting's minutes:
Margaret moved to approve the last meetings minutes and Lynne seconded. The motion passed.

Vote to approve pre-paid bills and bills to be paid:
Jan moved to approve the pre-paid bills and bills to be paid. Gloria seconded the motion. Heidi called for a roll call vote. The motion carried unanimously.

Treasurer's report: Perri presented the treasurer's report.
Perri noted the total assets of $620,735.35. Note that this now includes the assets of the 104 Project. Township Taxes are coming into the library. YTD $154,715.39 Perri noted that there have been quite a few unexpected expenses this month. Lynne motioned and Margaret
seconded. The motion carried unanimously.

Director's report: Perri presented the Director's report. Great things are happening at the library! Circulation is up higher than last year; there has been an increase in participation from Florence Township. Programs are being well attended and circulation for OVIE was at 1,083. Margaret motioned and Gloria to accept the Director's report.
The motion carried unanimously.

Policy discussion: None

Old Business:

104 Project: Perri reported that the directional drilling and well drilling will be scheduled after the agreement is signed by the Township.
Concrete is scheduled BUT pavilion plans must be approved by the building inspector, and footings must be in place before the concrete can be poured. The concrete may need to be rescheduled.
Grant submissions are being filed for the 104 Project. Semco has given a grant of $1,000.

Seed Library - It's almost spring and to celebrate the library will have a Seed Library for Patrons.
Staff Dinner - Thank you from our library staff – Farrand Hall Diner
Winter reading program - 35 attended the Hot Chocolate Fun Run. Almost 1,400 books read during WRP. Awesome!!!

New Business:

Bee Friendly Week - Bee crafts, scavenger hunt and a speaker/beekeeper will "bee" happening April 20th-25th.

Farmer Dan program on April 21st at 5:30 p.m.
Bee activities and treats all week
Drawing for adults – Bee Basket

Abby's back as a clerk until August

Director Evaluation

Staff evaluation hand-out provided.

Additional Topics:
In April: Director evaluation by board
In May: Staff wage and preliminary budget discussion
In June: Budget approval

Adjournment: 6:40 p.m.

The next Library Board meeting is **Monday, April 27, 2026, at 5:30.** This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell