

White Pigeon Library Board Meeting Minutes July 27, 2026

Call to order:

Board Vice-President Heidi Needham called the meeting to order at 5:35 p.m. Present were board members Heidi Needham, Margaret Raul, Gloria Weinberg, and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present. Lynne Kasey and Pam Shenk were absent.

Approval of Agenda:

Margaret moved to approve the agenda. Gloria seconded the motion. The motion carried.

Approval of last meeting's minutes:

Heidi moved to approve the last meetings minutes and Gloria seconded. The motion carried.

Vote to approve pre-paid bills and bills to be paid:

Gloria moved to approve the pre-paid bills and bills to be paid. Jan seconded the motion. Heidi called for a roll call vote. The motion carried unanimously.

Treasurer's report:

Perri presented the treasurer's report.

Perri noted the total for Liabilities and Assets of \$671,502.44

Flagstar CD1 Matures 01/21/27 Bookmobile support \$19,807.09

Flagstar CD2 Matures 05/11/2027 \$12,287.52.

Flagstar CD3 Matures 8/19/26 (104 Project) \$50,665.29

Perri presented the amended budget ending June 30, 2026. Perri pointed out that the 104 Project Expense is only 43.34 % of actual budgeted amount spent. Many bills are yet to come in for the 104 Project. As of June 30, 2026, we are at 77.56% of budgeted. Perri also noted the receipt \$18,723.06 WP Township Delinquent Taxes from the county.

Jan motioned and Gloria seconded to accept the Treasures report as presented. The motion carried unanimously.

Director's report: Perri presented the Director's report. She noted that we had excellent numbers for the month. The Summer Reading programs were well attended. Mahjong Monday is very well attended. Perri plans to do a video to help patrons navigate the Libby reading app and give some tips to avoid long waits for books. Margaret motioned and Heidi seconded to accept the directors report. The motion carried unanimously.

Policy discussion:

Vacation and Bereavement Policy wording and Library Clerk position changes were reviewed and discussed. Heidi motioned that the changes be approved as discussed and Margaret seconded the motion. The motion passed unanimously.

Old Business:

104 Project:

Pavilion will be completed very soon. The ceiling was damaged in transit. Possibly two weeks for replacement.

Electrical can be finished after pavilion installation is complete.

Waiting on Health Department well approval.

Irrigation lines are complete.

\$5,000 Corteva grant will nearly cover the cost of the gardens.

Summer Reading Program – Unearth a Story – June 1 – July 25th. 84 kids participated and average of 23 kids attended per program.

Summertime Tunes-

July 1- Whistle Pigs (excessive heat- program held inside) - 84 attended

July 8 Tony Fields & Doug Decker - 85 attended

July 15. Kyle Joe and Friends (inside due to excessive heat and poor air quality) - 44

July 22- The Bulldogs - 168

Cost: \$4,350

Time clock app is was researched. Perri and Lisa felt it was not a good fit. It was decided that employees will be paid to arrive ten minutes early to work, and five minutes for the close of library day.

Lisa and Perri will **not** attend the ARSL CONFERENCE ON SEPT. 16TH – 19TH IN Montgomery, Alabama. It is bad timing for them to be away from the library due to hiring and training new employees.

Beyond backpacks: Taking donations of underwear, joggers, socks. List provided at the front desk of suggested items. July 27th – August 15th.

OVIE was in the White Pigeon Days Parade and Car Show. Very successful! 55 contacts at the car show

New Business:

Dick Magee will be back August 11th at 7:00pm.

Library will be closed for In-service training- Tuesday Sept. 29th Adaptive Umbrella Training. This training will help staff relate and communicate with patrons on the spectrum.

Additional Topics:

Adjournment: 6:55 p.m.

The next Library Board meeting is **Monday, August 24, 2026, at 5:30**. This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell