White Pigeon Library Board Meeting Minutes
February 23, 2026

Call to order:
Board Vice-President Heidi Needham called the meeting to order at 5:35 p.m. Present were board members Heidi Needham, Margaret Raul, Gloria Weinberg and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present. Pam Shenk and Lynne Kasey were absent.

Approval of Agenda:
Gloria moved to approve the agenda. Margaret seconded the motion. The motion carried.

Approval of last meeting's minutes:
Margaret moved to approve the January meetings minutes and Gloria seconded. The motion passed.

Vote to approve pre-paid bills and bills to be paid:
Heidi moved to approve the pre-paid bills from January. Gloria seconded the motion. A roll call vote was taken. The motion carried unanimously.

Treasure's report: Perri presented the treasurer's report.
Perri noted the total assets of $438,882.24
Township Taxes are coming into the library. YTD $107,698.32
Programs were well attended in January. A favorite was the Bird-feeder Making 101.
Margaret moved and Gloria seconded. The motion carried.

Director's report: Perri presented the Director's report.
Perri noted that circulation was up by 400 over last year for a total of 3423 this year!!!
Janet moved that we accept the Directors Report. Margaret seconded. The motion carried unanimously.

Policy discussion: VI. Patron Responsibilities and Conduct.
The policy was reviewed and revised. Gloria motioned that we accept the policy with revisions. Margaret seconded. The motion passed.

Old Business:

104 Project: Perri reported that the directional drilling and well drilling will be scheduled after the agreement is signed by the Township.

A revised budget for Project 104 (rev.1/22/2026) was given to the board and discussed. A shortfall of $75,000 was shown. Discussion at the March meeting will include how we plan to make up the shortfall. Grant funds are being sought to help cover the overage. The general opinion of the board members present was to not make cuts in the project, but to look to our sources available to complete the project.

Winter Reading Program- Reading Wonderland concludes on February 27th. (64 kids signed up) The program ends on February 28th with a Fun Run and party after in the library. Cookie decorating, hot chocolate, games and prizes are planned.

Staff dinner is planned for March 14th or the 21st.
Library-wide and OVIE inventory is almost complete.

New Business

It's almost spring and to celebrate the library will have a Seed Library for Patrons in March.

Bee Friendly Week- Bee crafts, scavenger hunt and a speaker/beekeeper will "bee" happening April 20th-25th.

Additional Topics:
It's director evaluation time. Please complete your Director's Evaluation and return it to Heidi before our next meeting

Adjournment: 6:37 p.m.

The next Library Board meeting is **Monday, March 23, 2026 at 5:30.** This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell