White Pigeon Library Board Meeting Minutes
August 25, 2025

Call to order:
Board President Pam Shenk called the meeting to order at 5:30 p.m. Present were board members Pam Shenk, Heidi Needham, Margaret Raul, Gloria Weinberg, Lynne Kasey, and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present.

Approval of Agenda:
Margaret motioned to approve the agenda and Pam seconded. The motion carried.

Approval of last meeting's minutes: Gloria motioned to approve the minutes of June 28th meeting, Heidi seconded the motion. The motion carried.

Vote to approve pre-paid bills and bills to be paid; Heidi moved, and Pam seconded to accept pre-paid bills and bills to be paid. Pam called for a roll call vote.

Heidi – yes	Pam – yes	Margaret – yes
Gloria – yes	Lynne – yes	Janet – yes

Treasurer's report: Perri presented the treasurer's report.
Perri noted the total assets of $629,030.28. We have received about $249,000.00 in Township taxes. Perri noted that Flagstar CD1 (Building Improvements Fund) matured on 7/21/25. Money from that fund was deposited to checking account on 7/23/2025 for the 104 Project. The total transfer was $155,145.17. Pam moved and Lynne seconded to accept the treasurer's report. Pam called for a roll call vote.

Heidi – yes	Pam – yes	Margaret – yes
Gloria – yes	Lynne – yes	Janet – yes

Director's report: Perri presented the Director's report.
Perri noted that circulation numbers were awesome for July! All July programs were well attended by our patrons. The Summertime Reading Glow Party was attended by 86 patrons. and was a great success. Perri also noted that Piggy Bank Donations count, we received $161.00 in July!
Heidi moved to accept the Director's Report and Gloria seconded. Motion carried.

Policy discussion: None

Old Business:

Bookmobile Process:

OVIE will visit the Fair 9/15 from noon to 3p.m.

Fish Lake and River Crest Subdivision will be permanent stops during the school year.

T-shirt giveaway- monthly drawings

Operation Backpack - this year the library will distribute the backpacks to the children. Homeschooled kids and those from other school districts will also be eligible for the backpacks.

Open Mic Night- September 9th at 6:00p.m. Morgan is organizing this event.

104 Project:

Asbestos and Lead testing – completed and results completed.

Closing date unknown –

Insurance- Liability insurance will be needed for property

RFPs are planned for asbestos removal, demo, landscaping/fencing.

New Plan proposed-cement pad with a small pavilion to accommodate Summertime Tunes and library programs.

Survey completed for the property

Perri will negotiate with the seller to pay half of the cost of of the asbestos removal.

Budget amendment – Budget amendment to include Property Acquisition line item - $50,000(would make the budget in the red by that amount) It was discussed and decided to renew the CD for 60 days.

Dick Magee Presents – Something Wonderful – 34 attended

New Business:

Friends of the Library – Meeting on Sept. 10th @ 9:30.

Erica will start a new adult craft (and more) program on September 11th at 10:00 a.m.

Additional Topics:

New Equipment

Adjournment: 6:20 p.m.

The next Library Board meeting is **Monday Sept. 22, 2025 at 5:30.** This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell